

PART 1.0

ONLINE INTERSTATE ROSTER AND REFERRAL GUIDE

1.1 Introduction

The Online Interstate Roster and Referral Guide (IRG) provides state CSE agencies the information needed to process interstate child support enforcement cases. The Federal Office of Child Support Enforcement (OCSE) maintains this information, which includes state CSE profiles and state addresses for CSE contact and payment information. In addition, the Child Support Enforcement Network 2000 (CSENet 2000) uses the addresses and Federal Information Processing Standards (FIPS) Codes contained in the IRG to assist in the processing of interstate child support enforcement cases.

This document provides information for public viewing of the State Profiles and the FIPS codes/addresses in the Online IRG. By default, the general public can view all State Profiles; seven state address types and all international, central OCSE, and regional addresses. Edit capabilities are not provided to the public.

1.2 Background

In the past, state CSE agencies have found that methods of accessing and maintaining State Profile, Addresses, and FIPS code information to be inadequate and burdensome. This situation was compounded because the addresses and FIPS codes resided on the mainframe at the Social Security Administration's (SSA) National Computer Center (NCC). The passwords for the mainframe expired when not used at least once every 30 days and are difficult and time-consuming to reinstate.

In 1997, OCSE implemented a pilot program to place the State Profiles onto the OCSE Web site. The states could browse all State Profiles on the Web, and several states piloted the ability to directly update their own state profiles. During this period, OCSE or the states updated the addresses and FIPS codes, which resided on the NCC mainframe. The pilot project was a success, and the states recommended that the State Profiles, addresses, and FIPS Codes be made accessible via the Web site.

OCSE held meetings with state sub-workgroups for requirements gathering, analysis, and concept verification. The results of those meetings were presented at state conferences and were modified as necessary with approval from OCSE. OCSE designed the Online IRG based on requirements and system constraints, such as legislation or changes to the development or production environment. OCSE also addressed security at the federal, state, and contractor levels.

The Online IRG provides the states with a more effective and efficient way of viewing and updating State Profile, Addresses, and FIPS code information. The Online IRG consists of two parts: the State Profile System (SPS) and the FIPS Codes and Address System (FIRG). The SPS contains State Profiles, which provide an overview of each state's interstate CSE procedures. The FIRG is an online directory of all pertinent federal, state, county, and international addresses and FIPS code information.